

Evergreen Janitorial Services

Uniform Policy for EJS employees

The purpose of the Company dress code and personal appearance standards is to present a professional, fresh, and neat appearance and to assure safe and sanitary working conditions.

Good personal hygiene and personal habits are also very important.

All EJS employees are required to wear uniforms and name tags. Please make sure your uniform is always clean and neat.

EJS Polo shirts and Jackets

The company will provide 3 EJS polo shirts to Day Porters at the cost of \$15.00 per polo.

Optional not required During winter season, the Company can provide a Jacket, if the employee requests one, at the cost of \$50.00. This fee can be deducted from the employee's pay check in 3 portions.

Slack, Pants

The employee will be responsible to buy black slacks or pants that are similar to Dockers and other makers of cotton or synthetic material pants. Inappropriate (not accepted) slacks or pants include jeans, sweatpants, exercise pants, Bermuda shorts, short shorts, shorts, bib overalls, leggings, and any spandex or other form-fitting pants such as people wear for biking.

Smock, apron

Part-time employees will receive 1 EJS smock, at the cost of \$ 12.00.

Name tag / ID

The Company will provide with a picture ID at no cost, it is mandatory to wear it all the time.

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Reglamento de Uniformes para los Empleados de EJS

El proposito del reglamento de vestimenta y apariencia personal es el de presentar una imagen professional, fresca e impecable para garantizar condiciones laborales seguras y saludables.

La higiene personal y buenos habitos son tambien importantes.

Todos los empleados de EJS deberan usar uniformes y credenciales de la compa ia. Por favor asegurese que su uniforme este siempre limpio e impecable.

Polos y Chaquetas

La compa ia proveera de 3 polos a los Porteros al precio de \$15.00 cada uno.

Opcional Durante la temporada de invierno, a pedido del empleado la compa ia le proveera de una chaqueta al costo de \$50.00. Este monto podra ser deducido de su pago quincenal en tres oportunidades.

Pantalones

El empleado sera responsable de comprar pantalon negro similar al estilo Dockers u otra marca parecida de algodn o material sintetico. Queda prohibido el uso de jeans, buzos deportivos, Bermudas, pantalones cortos, overoles, calzas, y/o cualquier otro tipo de pantalon apretado como los usados para hacer deporte.

Delantal

Los empleados de medio tiempo recibiran 1 delantal EJS, al costo de \$ 12.00.

Credenciales

La compa ia proveera a los empleados de credenciales con foto sin costo alguno, el mismo que deberan usarlo todo el tiempo de trabajo.

